



Concept Note

1. Background

With the global “Education for All” (EFA) agenda culminating in 2015, SEAMEO strives to continue achieving current global goals in education in setting Southeast Asian education in the context of regional integration and challenges of post-2015 developments.

As part of this initiative, one of SEAMEO’s flagship projects, the SEAMEO College convened a Ministerial Meeting of the SEAMEO Council in Lao PDR in September 2014. The outcome from the Meeting was the distillation of seven Priority Areas of SEAMEO on Education to be promoted for the next twenty years (2015-2035).

One of the seven SEAMEO post-2015 education agenda Priority Areas is “Promoting Technical and Vocational Education and Training (TVET)”. In achieving this goal, SEAMEO has established collaborative programmes with contributions from several organisations both public and private, including the Institute for the Promotion of Teaching Science and Technology (IPST) and the British Council Thailand. The initiative, supported by IPST and British Council is called Leadership programme for Leaders from Southeast Asia Technical and Vocational Education and Training Institutions (LPL SEA-TVET), and aims to enhance leadership capacity of vocational institute leaders.

2. Objectives

The Programme aims to

- I. provide new knowledge of leadership to leaders of technical and vocational institutions from SEAMEO Member Countries;
- II. avail leaders of technical and vocational institutions from SEAMEO Member Countries of opportunity to strengthen their networks within the region and beyond; and
- III. provide leaders of technical and vocational institutions from SEAMEO Member Countries opportunities to learn from industries.

3. Participants

Participants to LPL SEA-TVET will be 50 educational administrators/school heads/deputy school heads of SEA-TVET institutions with high levels of commitment for internationalisation and harmonisation of TVET in Southeast Asian region. The selection will be finalised by SEAMEO Secretariat. Considerations for selection include the institutions’ contribution to internationalisation and harmonisation of TVET in Southeast Asia, and fair distribution of participants coming from all SEAMEO Member Countries and areas of TVET specialisations, namely Tourism and Hospitality; Electronics, Mechatronics and Manufacturing; Agriculture and Fisheries; Construction; and Commerce.



4. Eligibility of Participants

Eligible participant must be

- I. a citizen of a SEAMEO Member Country;
- II. a member of SEA-TVET Consortium;
- III. an educational administrator/school head/deputy school head at any TVET institution in Southeast Asian region offering academic programmes at certificate, diploma or degree levels in one or more of the following areas:
 - a. Tourism and Hospitality,
 - b. Electronics, Mechatronics and Manufacturing,
 - c. Agriculture and Fisheries,
 - d. Construction, and
 - e. Commerce;
- IV. able to shoulder own travel expenses to and from Tai Pan Hotel, Bangkok, Thailand, **and** contribution of 3000 (three thousand) baht as registration fee;
- V. with sound physical and mental health; and
- VI. with advanced English proficiency skills.

5. Expected outputs

Leaders of technical and vocational institutions from SEAMEO Member Countries will gain new knowledge on the British Council's Modules on Connecting Classroom Leadership Programme and develop an educational network with other institutes and industries in Southeast Asian region and beyond.

6. Tentative Programme

Planned activities in the 4-day training programme are:

- I. Experience and scenario sharing session with specialists in Southeast Asia and entrepreneurs and executives from 5 industries in Thailand;
- II. Training on the Modules of British Council Connecting Classroom Leadership Programme
 - a. Leading Effective Teaching and Learning
 - b. Planning, Monitoring, Evaluating and Reviewing (PMER)
 - c. Internationalising Your School;
- III. Field trip to the industry;
- IV. Reflections and Discussion, and Action Plan Formation.



7. Funding Mechanism

There are two types of contributors required in providing the 50 SEA-TVET leaders the learning opportunity in the LPL SEA-TVET Programme,:

- I. Main contribution of the host organisations, i.e. SEAMEO Secretariat, IPST Thailand, and the British Council Thailand.
- II. Participants' contribution of 3000 baht each as registration fee, and self-funding their own travel expenses to and from Tai Pan Hotel in Bangkok, Thailand for the Programme.

The funding contribution will cover the Programme expenses, which include:

- I. Hotel accommodation including breakfast for 4 nights (twin sharing basis) from the nights of 15 to 18 February 2016,
- II. Lunch, refreshments, and dinner for 4 days,
- III. 4-day training (25 participants per class with 2 trainers),
- IV. Field trip to the industry,
- V. Training Materials

8. Post-Programme Requirements

After the completion of the Programme, the following post-programme requirements will serve as follow up for the participants:

- I. Submission of *Programme Completion Report* within 7 days after completion of the Programme. The Report will include content such as programme outcome, and 3-year action plan detailing how the knowledge and skills from the training can be utilised to benefit their respective countries and Southeast Asia;
- II. Submission of *Progress Report* on the action plan on a bi-monthly basis until the end of 2016;
- III. Submission of a *consolidated action plan* and lessons learnt to report in any of the SEAMEO regular meetings.

9. Application Procedure

TVET Institution leaders can apply for participation in the Programme by following the steps below:

- I. Apply for the SEA-TVET Consortium membership. Details are on the website <http://seatvet.seameo.org>,
- II. Download and fill out the application form at <http://seatvet.seameo.org>,
- III. Submit the application via email at secretariat@seameo.org or fax +66(0)23812587 **by 28 January 2016**.



10. Announcement of the Successful Participants

The 50 successful participants will be announced on the SEA-TVET Consortium website. They are divided into two batches which will be posted no later than 2 February 2016.