Introduction of Workshop Mechanism

Cooperation between China and Southeast Asia

**Purposes**
- Capacity development
- Opportunity for student career
- Global competitiveness
- Internationalisation
- Benchmarking

**Beneficiaries**
- Country
- Institutions
- Management
- Teachers/Staff
- Students
- Communities

2nd Partnership Workshop
SEAMEO-China TVET Cultural Twinning Programme
Strengthening Collaboration between TVET Institutions in Southeast Asia and China
28-29 July 2018, Guiyang, PR China
Built to build with the 11th China-ASEAN Education Cooperation Week
Forms of Collaboration

1. Study/management visit / Benchmarking
2. Language or technical teacher exchange
3. Short course training for teachers
4. Student scholarships
5. Joint student activities such as academic/skill competition
6. Student exchange and internship for 1 month, or up to 1 year
7. Online twinning classroom
8. Joint researches
9. Development of dual programme
10. Others
Partnership Development

1. Finding partners
2. Explore collaboration
3. Get agreements
4. Sign agreement

Fall-in-Love Stage

Sleeping Agreement!
How to AVOID “Sleeping Agreement”

1. Find the right partner and get all details
2. Not too many partners and not too many activities
3. Be clear at the beginning with your partners
4. Activities must be doable
5. Trust and mutual benefits
6. Follow up/ closed communication after the workshop
7. Do not implement too late! – should be within 3-4 months

Partnership Rules

1. Be member of SEAMEO Schools’Network and SEA-TVET Consortium (Piyapa will send invitation later)
2. Pair Partnership (Bilateral)
3. Partnership can be “SEA-CHINA” or “SEA-SEA” or “CHINA-CHINA”
4. 2-4 Partners with 1-3 doable activities
5. Make sure that you can commit and implement the collaboration, starting in September 2018/early 2019
6. Do not implement activities too late
7. Follow-up with you partners after the meeting by yourself
8. SEAMEO will follow up all institutions for the Partnership Evaluation Report in early 2019
Teacher and Student Exchange
Student Exchange

What to discuss with partner?

1. Study Area?
2. How many?
3. When to start?
4. Duration of exchange?
   1-3-6 months
5. Activities during exchange
   - Observe class/study visit
   - Sit-in classroom
   - Train with industry
   - Research
6. Budget responsibility?

Budget Responsibility?

Challenge

Must be CLEAR at the beginning

- Airticket?
- Accommodation?
- Daily allowance?
- Health care and insurance?
- Daily meals?
- Daily transportation?
- Visa application fee?
Sample of Cost Sharing for Student Exchange

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Responsible by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Passport Fee, Visa, Health Insurance</td>
<td>Parents</td>
</tr>
<tr>
<td>2. Return Air ticket</td>
<td>Parents</td>
</tr>
<tr>
<td>3. Daily Allowance and Public Transportation</td>
<td>Parents</td>
</tr>
<tr>
<td>4. Accommodation/dormitory</td>
<td>Receiving institutions</td>
</tr>
<tr>
<td>5. Airport transfer (pick-up/departure)</td>
<td>Receiving institutions</td>
</tr>
<tr>
<td>6. Tuition fee and expenses of student activity</td>
<td>Receiving institutions</td>
</tr>
</tbody>
</table>

Process of Partnership Workshop

1. Fine partner
   - Look at the list of participants
   - Look at summary of commitments

2. Share info of yr institutions
   - Brochures
   - Strengths
   - Faculties

3. Discuss about agreed activities
   - What to do
   - Who is participants
   - When
Process of Partnership Workshop

• Use SEAMEO Template/ your template
• Record agreed activities
• Prepare 3 copies with 1 partner

4. Develop FOC/Agreement

5. Signing Agreement
• Signing when u are ready
• Witness by Dr Gatot, Dr Paryono or Dr Dong Vuth

• Give 1 copy to SEAMEO
• Record details

6. Share agreement to SEAMEO

How many copy of FOC/agreement you have to prepare with 1 partner?

3 Copies / 1 partner

1 for your institution
1 for your partner
1 for SEAMEO

If you have already signed agreement with 2 copies, pls bring the agreement to SEAMEO for taking photo
Provided Template

• Example of Framework of Cooperation (FOC)
• Example of Collaborative Action Plan

WECHAT Communication Channel
Thank you
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