



Tentative Programme

(As of 14 Feb 2019)

25 March 19	<ul style="list-style-type: none"> • Arrival of participants and check-in at the EXCELSIOR Hotel, Ipoh • There are 2 bus schedules for departing from KL International Airport to the EXCELSIOR Hotel, Ipoh 1) 13.30-14.00 hrs and 2) 19.00-19.30 hrs.
26 March 19	5 th SEAMEO Polytechnic Network Meeting Venue: EXCELSIOR Ballroom, Level 13A , EXCELSIOR Hotel, Ipoh
08.00 – 09.00	<i>Registration for international and local participants</i> Venue: In front of EXCELSIOR Ballroom, Level 13A , EXCELSIOR Hotel, Ipoh
09.00 – 09.30	Opening Session <ul style="list-style-type: none"> • Welcome Message (5 minutes) by the Director of Politeknik Ungku Omar • Message from Local Gov (3-5 minutes)- To be confirmed by PUO • Message (5 minutes) by Dr Gatot Hari Priowirjanto, Director of SEAMEO Secretariat • Opening Remarks (8-10 minutes) by the Director General of the Department of Polytechnic and Community College Education, Malaysia • Group Photo
09.30-10.00	<i>Coffee/tea break</i>
10.00 - 10.15	Introduction of the Participants and Programme by the Deputy Director of Politeknik Ungku Omar
10.15 - 10.30	Evaluation Results and Issues of the 3rd Batch of SEA-TVET Student Exchange by Ms Piyapa Su-angavatin, Coordinator, SEAMEO Secretariat
10.30 – 11.30	Feedback from Industry: Competency and Soft Skills Requirement for TVET Students Moderated by Politeknik Ungku Omar (10-15 minutes presentation and voluntary basis) <ul style="list-style-type: none"> • Engineering Industry • Hospitality Industry • Business Industry • Agriculture Industry (Photo session – Taken by PUO or SEAMEO)

11.30 - 12.30	<p>Discussion on Problems of 3rd Batch and Solutions for the 4th Batch of SEA-TVET Student Exchange (Moderated by SEAMEO Secretariat)</p> <p>Areas of Discussion:</p> <ul style="list-style-type: none"> • Issues to be addressed • Agreement on study areas, internship schedule, duration • Improvement for student recruitment procedures • Visa requirement and other necessary documents of students • Improvement of coordination mechanism • Implementation timeline • Confirmation of participating institutions in the 4th batch
12.30 – 14.30	<i>Lunch and Zuhr Pray Time</i>
14.30 – 16.00	<p>Discussion on Problems of 3rd Batch and Solutions for the 4th Batch of SEA-TVET Student Exchange (Continued)</p> <p>Signing of the Letter of Agreement</p>
16.00 - 16.30	<i>Coffee/tea break</i>
16.30 – 17.00	<p>Closing Session</p> <ul style="list-style-type: none"> • Presentation of Certificate • Ways Forward by Dr Gatot Hari Priowirjanto, Director of SEAMEO Secretariat • Closing Message by the Director of Politeknik Ungku Omar
17.00 onwards	<i>Free programme</i>
27 March 19	Study Visit to Politeknik Ungku Omar
08.00	All participants should check-out from the hotel and travel to Politeknik Ungku Omar
08.30 – 10.00	Visit Politeknik Ungku Omar (For all participants)
10.00	<p>Depart from Politeknik Ungku Omar</p> <ul style="list-style-type: none"> • SEA-Teacher Participants: Travel to Utara University, Sintok, Kedah by the arranged bus of Utara University (2 hrs from IPOH to Kedah) • SEA-TVET Participant: Travel to KL
13.30 hrs	<p>Arriving KL/KL International Airport</p> <ul style="list-style-type: none"> • Suggested flight to depart after 15.00 hrs. onwards.

Note: For the SEA-Teacher Participants, we suggest you to depart Ipoh to Kedah on 27 March by the bus arrangement of Utara University.

Focal Persons:

- 1) **SEAMEO Secretariat** (Overall programme coordination and international participants)
Ms Piyapa Su-angavatin
Project Officer/SEA-TVET Programme Coordinator
Email: piyapa@seameo.org; tvetmeeting@seameo.org
Mobile/Whatsapp: +669 5165 5002
Office: +66 2 391 0144

- 2) **Department of Polytechnic and Community College Education** (Coordination with local participants)
Ms Ngah Fadzilah binti Abdul Jalil
Deputy Director for TVET Coordination Internationalisation Unit
Email: fadzilah.jalil@moe.gov.my
Mobile/Whatsapp: +60 11 3251 2811

- 3) **Politeknik Ungku Omar – PUO** (Overall and logistic coordination)
Ms Poh See
Lecturer/International Relations Office
Email: yeohpohsee@gmail.com; ypsee@puo.edu.my,
Mobile/Whatsapp: +60 19 513 6299

- 4) **Politeknik Sultan Salahuddin Abdul Aziz Shah – PSA** (Airport pick-up/transfers).
Mr Mohd Khalid Ustati
Lecturer/International Relations Office
Email: mkhalid@psa.edu.my; mohd.khalid.ustati@gmail.com
Tel: +60 1268 2469

- 5) **Kepala Batas Community College** (IT and Meeting Document)
Dr Anwar Hamid
Email: anwarpa@kkkba.edu.my
Tel: +60 17 201 9015.

- 6) **Universiti Utara Malaysia - UMM** (Transportation for SEA-Teacher participants to Kedah)
Dr. Massudi Mahmuddin
Email: ady@umm.edu.my; mass845@gmail.com
Tel: + 60 19 415 1201